



Matoshri Education Society's  
**Matoshri College Of Engineering & Research Centre**

Approved by : All India Council for Technical Education, New Delhi (AICTE),  
Directorate of Technical Education, Maharashtra(DTE)

Affiliated to : Savitribai Phule Pune University, Pune

Accredited by : NAAC, Recognized under section 2(f) & 12 (b) of the UGC Act, 1956

**Internal Quality Assurance Cell (IQAC)**

**MINUTES OF THE MEETING-ATR-I (2022-23)**

A meeting of the members of Internal Quality Assurance Cell (IQAC) was scheduled on **13<sup>th</sup> Aug, 2022 at 11.00 am** board room of the college. The following members were present in the meeting:

Sr.No.	Name	Designation	Membership
1	Dr. Kharate Gajanan K.	Principal	Chairperson
2	Er. Darade Kunal N.	Secretary	Management Representative
3	Dr. Patil Varsha H.	Vice Principal	Teacher Representative
4	Dr. Khule Shridhar S.	Professor	Teacher Representative
5	Dr. Shriwastava Rakesh G.	Professor	Coordinator, IQAC
6	Mr. Mawal Rakesh S.	Assistant Professor	Teacher Representative
7	Mrs. Shinde Shraddha S.	Assistant Professor	Teacher Representative
8	Mr.Pawaskar Rupesh C.	Assistant Professor	Teacher Representative
9	Mr. Bodke Bhagwan S.	Assistant Professor	Teacher Representative
10	Mr. Khan Mohammad Salim M.	Assistant Professor	Teacher Representative
11	Mr. Patil Roshan S.	Assistant Professor	Teacher Representative
12	Mrs. Singh Meenakshi	Assistant Professor	Teacher Representative
13	Dr. Rohom Ashwini B.	Assistant Professor	Teacher Representative
14	Mr. Nirgude Amol S.	Registrar	Administrative officer
15	Miss. Godse Manisha.N.	Librarian	Library Representative
16	Mr. Yalwande Nilesh.R.	Head, Account section	Account section Representative
17	Mr. Kumavat Nitin. M.	Head, Student section	Student section Representative

The leave of absence of the following members were granted.

1. Mr. Aute Suresh
2. Mr. Tiwari Ashish Kumar
3. Miss. Wadge Pooja R.
4. Mr. Rajput Gauraosingh R.







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At the outset Dr. Rakesh G. Shrivastava, IQAC Coordinator welcomed all the members of committee.

Following points were discussed in the meeting.

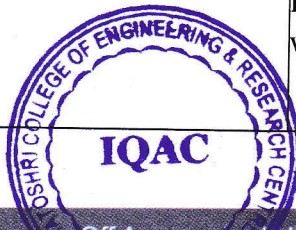
## A.1: Confirmation of the minutes of the IQAC meeting held on 14/05/2022

The minutes of the meeting of the IQAC held on 14/05/2022 was placed before the IQAC for confirmation.

**Resolution:** The minutes of the IQAC meeting held on 14/05/2022 was approved by the council after the discussion.

## A.2: Action taken report on the decision of the IQAC meeting held on 14/05/2022

Agenda	Actions taken
<b>Agenda- 01:</b> Discussion on Student Satisfaction Survey of 2021-22.	Discussion was held on Student Satisfaction Survey of 2021-22. It was resolved that chairperson gave the instruction to taken more efforts needed for GATE, competitive examination and also project work as per feedback collect from student in Student Satisfaction Survey of 2021-22. It was approved by the member of IQAC after discussion.
<b>Agenda- 02:</b> Discussion on to strengthen academic and research activity.	Discussion was held on to strengthen academic and research activity. It was resolved that chairperson gave the following instruction for improving in academic and research activity. <ul style="list-style-type: none"><li>• Number of Faculty members for Ph.D. enrollment should increase.</li><li>• Number of research publications in indexed journal by faculty and student should increase.</li><li>• FDPs, industrial visits, seminars, conferences, workshops for faculty, staff &amp; students should increase.</li></ul> It was approved by the member of IQAC after discussion.
<b>Agenda- 03:</b> Discussion on the use of learning management system (LMS).	Discussion was held on use of learning management system (LMS). It was resolved that Dean academic gave suggestion to use cloud-based LMS moodle for effective out class engagement and was approved by the council after discussion.



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### A.3: Discussion on fetching research grants from various funding agencies for AY-2022-23.

Dean R&D has given a presentation on various schemes for fetching the funds for R&D work. Chairperson has suggested that all the PhD holders to make such proposals for fetching more grants for our college.

**Resolution:** All department senior faculty members would apply for various research grants and for other funding like international conference, seminars and workshops under UGC grants.

### A.4: To strengthen industry institute interaction for AY-2022-23.

Chairperson discussed and suggested following points regarding in industry institute interaction.

- Dedicated industry institute interaction cell can be formed.
- To increase the industry institute interaction, all departments can invite industry experts as jury for various technical competitions at institute.
- For industry sponsored projects, industry guide can be added as co-author for the technical publication.
- MOU with industry can be increased for industry projects and internships.

**Resolution:** It has been decided that concrete steps need to be taken for collaborative activities with Industry.

### A.5: Review of NBA accreditation committee visit and suggestions.

In view of NBA visit for Computer, E&TC and Mechanical Engineering Department. Dr. S.S.Khule NBA coordinator reviewed work of each department and also checked their progresses. He gave some suggestion about preparation and their execution. He has solved all the queries related to NBA visit. Chairperson also suggested some key points regarding visit.

**Resolution:** Suggestion on NBA accreditation preparation and suggestions was approved by the council after discussion.

### A.6: Felicitation Programme for faculty achievement.

Chairperson and IQAC members felicitate Dr Varsha Patil and Dr S.A.Bhavsar for paper published in Springer journal and gave the suggestion to publish paper in reputed journals to PhD holders.

### A.7. Any other matter permitted by the Chairperson of IQAC.

No point was raised for further discussions.

### Suggestions / Feedback of members

- Chairperson has suggested all the PhD holders to make research proposals for fetching more grants for the college.
- For strengthening industry institute interaction, chairperson has suggested more steps need to be taken.





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- Chairperson has suggested all the PhD holders to publish paper at least 01 paper in SCI/Scopus journals for our college.

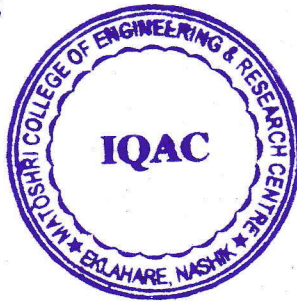
**Resolution:** It was decided that, all department senior faculty members would apply for various research grants and funding like international conference, seminars and workshops under UGC grants and all the PhD holders should be publish paper at least 01 paper in SCI/Scopus journals

It was suggested to conduct next IQAC meeting on Nov-2022. IQAC Coordinator thanked the members for their suggestions and active participation in the meeting and meeting ended with vote of thanks by IQAC coordinator.

  
Dr. Rakesh G. Shrivastava  
IQAC Coordinator

**CO-ORDINATOR**  
Internal Quality Assurance Cell (IQAC)  
Matoshri College of Engineering and  
Research Centre, Eklahare, Nashik

  
Dr. G.K. Kharate  
Chairperson, Head of the Institute







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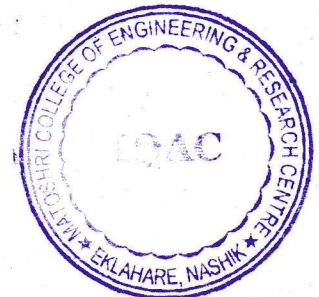
**Internal Quality Assurance Cell (IQAC)**  
**MINUTES OF THE MEETING-ATR-II (2022-23)**

A meeting of the members of Internal Quality Assurance Cell (IQAC) was scheduled on 12<sup>th</sup> Nov, 2022 at 11.00 am on board room of the college. The following members were present in the meeting:

Sr.No.	Name	Designation	Membership
1	Dr. Kharate Gajanan K.	Principal	Chairperson
2	Er. Darade Kunal N.	Secretary	Management Representative
3	Dr. Patil Varsha H.	Vice Principal	Teacher Representative
4	Dr. Khule Shridhar S.	Professor	Teacher Representative
5	Dr. Shriwastava Rakesh G.	Professor	Coordinator, IQAC
6	Mr. Mawal Rakesh S.	Assistant Professor	Teacher Representative
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10	Mr. Khan Mohammad Salim M.	Assistant Professor	Teacher Representative
11	Mr. Patil Roshan S.	Assistant Professor	Teacher Representative
12	Mrs. Singh Meenakshi	Assistant Professor	Teacher Representative
13	Dr. Rohom Ashwini B.	Assistant Professor	Teacher Representative
14	Mr. Nirgude Amol S.	Registrar	Administrative officer
15	Miss. Godse Manisha.N.	Librarian	Library Representative
16	Mr. Yalwande Nilesh.R.	Head, Account section	Account section Representative
17	Mr. Kumavat Nitin. M.	Head, Student section	Student section Representative

The leave of absence of the following members were granted.

1. Mr. Aute Suresh
2. Mr. Tiwari Ashish Kumar
3. Miss.Wadge Pooja R.
4. Mr. Rajput Gauraosingh R.







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At the outset Dr. Rakesh G.Shriwastava, IQAC Coordinator welcomed all the members of committee.

Following points were discussed in the meeting.

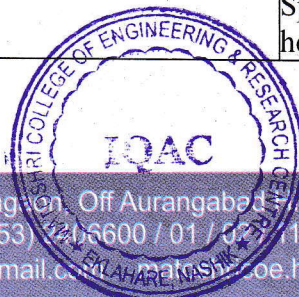
### A.1: Confirmation of the minutes of the IQAC meeting held on 13/08/2022

The minutes of the meeting of the IQAC held on 13/08/2022 was placed before the IQAC for confirmation.

**Resolution:** The minutes of the IQAC meeting held on 13/08/2022 was approved by the council after the discussion.

### A.2: Action taken report on the decision of the IQAC meeting held on 13/08/2022

Agenda	Actions taken
<b>Agenda-01:</b> Discussion on fetching research grants from various funding agencies for AY-2022-23.	Discussion was held on fetching research grants from various funding agencies for AY-2022-23. It was resolved that chairperson gave the instruction to all department senior faculty members to apply various funding agencies for all types of grants like conference, STTP, seminars and workshops grants. It was approved by the member of IQAC after discussion.
<b>Agenda-02:</b> To strengthen industry institute interaction for AY-2022-23.	Discussion was held on to strengthen industry institute interaction for AY-2022-23. It was resolved that chairperson gave the following instruction for improving in industry institute interaction activity. <ul style="list-style-type: none"><li>• Dedicated industry institute interaction cell can be formed.</li><li>• To increase the industry institute interaction, all departments can invite industry experts as jury for various technical competitions at institute.</li><li>• For industry sponsored projects, industry guide can be added as co-author for the technical publication.</li><li>• MOU with industry can be increased for industry projects and internships.</li></ul> It has been decided that concrete steps need to be taken for collaborative activities with industry. It was approved by the member of IQAC after discussion.
<b>Agenda- 03:</b> Review of NBA accreditation committee visit and suggestions.	Discussion was held on NBA accreditation committee visit and suggestions. It was resolved that Chairperson gave the instruction to college NBA coordinator regarding preparation and suggestions was approved by the council after discussion.
<b>Agenda- 04:</b> Felicitation Programme for faculty achievement.	Chairperson and IQAC members felicitate Dr. Varsha Patil and Dr. S.A.Bhavsar for paper published in Springer journal and gave the suggestion to PhD holders for paper publish in reputed journals.



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### A.3: AQAR Submission for 2021-22.

NAAC- AQAR of the academic year 2021-22 is placed before the IQAC for confirmation. The discussions were made on content to be updated according to AQAR format for the academic year 2021-22. Members suggested minor changes & gave approval to submit AQAR to NAAC office.

**Resolution:** NAAC- AQAR of the academic year 2021-22 was approved by the council after discussion.

### A.4: Review of academic progress and department achievements for AY-2021-22.

Chairperson discussed and suggested following points regarding academic progress and department achievements. All HOD presented department progress report, discussion held on achievements and further improvisation needed. As academic is conducted in online mode, to utilize their time effectively, students need to encourage to attend online courses on the platforms like NPTEL, Coursera, ATAL courses etc.

**Resolution:** Suggestion of academic progress and department achievements was approved by the council after discussion.

### A.5: Discussion on Collaboration with industries.

Discussion was held on continuing institutional membership with the collaborated industries. Chairperson also suggested exploring the possibilities of MoUs with various organizations.

**Resolution:** Suggestion on to renew the membership and sign new MOUs and suggestions was approved by the council after discussion.

### A.6. Any other matter permitted by the Chairperson of IQAC.

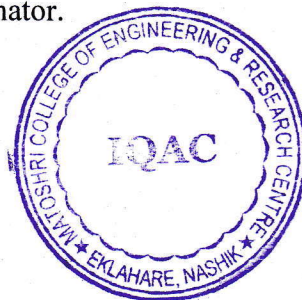
No point was raised for further discussions.


#### Suggestions / Feedback of members:

- IQAC Members suggested minor changes & gave approval to submit AQAR to NAAC office.
- Chairperson suggested some key point regarding academic progress and department achievements.
- Chairperson also suggested exploring the possibilities of MoUs with various organizations.

**Resolution:** It was decided to submit AQAR-2021-22 with minor changes to NAAC office, academic progress and department achievements and exploring the possibilities of MoUs with various organizations.

It was suggested to conduct next IQAC meeting on **Feb-2023**. IQAC Coordinator thanked the members for their suggestions and active participation in the meeting and meeting ended with vote of thanks by IQAC coordinator.



  
Dr. Rakesh G. Shrivastava  
IQAC Coordinator

**CO-ORDINATOR**

Internal Quality Assurance Cell (IQAC)

Matoshri College of Engineering and

Research Centre, Eklahare, Nashik

  
Dr. G.K. Kharate  
Chairperson, Head of the Institute

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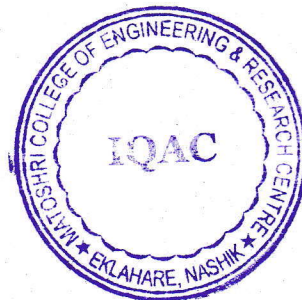
### Internal Quality Assurance Cell (IQAC) MINUTES OF THE MEETING-ATR-III (2022-23)

A meeting of the members of Internal Quality Assurance Cell (IQAC) was scheduled on **11<sup>th</sup> Feb, 2023 at 11.00 am** on board room of the college. The following members were present in the meeting:

Sr.No.	Name	Designation	Membership
1	Dr. Kharate Gajanan/K.	Principal	Chairperson
2	Er. Darade Kunal N.	Secretary	Management Representative
3	Dr. Patil Varsha H.	Vice Principal	Teacher Representative
4	Dr. Khule Shridhar S.	Professor	Teacher Representative
5	Dr. Shriwastava Rakesh G.	Professor	Coordinator, IQAC
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15	Miss. Godse Manisha.N.	Librarian	Library Representative
16	Mr. Yalwande Nilesh.R.	Head, Account section	Account section Representative
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The leave of absence of the following members were granted.

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2. Mr. Tiwari Ashish Kumar
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Following points were discussed in the meeting.

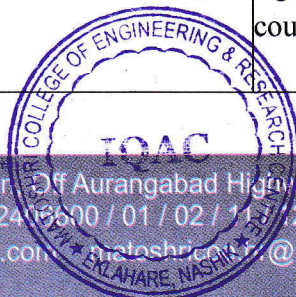
**A.1: Confirmation of the minutes of the IQAC meeting held on 12/11/2022**

The minutes of the meeting of the IQAC held on 12/11/2022 was placed before the IQAC for confirmation.

**Resolution:** The minutes of the IQAC meeting held on 12/11/2022 was approved by the council after the discussion.

**A.2: Action taken report on the decision of the IQAC meeting held on 12/11/2022.**

Agenda	Actions taken
Agenda- 01: AQAR Submission for 2021-22.	Discussion was held on AQAR Submission for 2021-22.It was resolved that chairperson gave the instruction updated the content according to AQAR new format for the academic year 2021-22.Members suggested minor changes.NAAC-AQAR of the academic year 2021-22 was approved with minor changes by the council after discussion.
Agenda- 02: Review of academic progress and department achievements for AY-2021-22.	Discussion was held on review of academic progress and department achievements for AY-2021-22. Following points regarding academic progress and department achievements were discussed. <ul style="list-style-type: none"><li>• Discussion held on department progress report and achievements presented by all HOD and further improvisation needed.</li><li>• As academic is conducted in online mode, to utilize their time effectively, students need to encourage to attend online courses on the platforms like NPTEL, Coursera, ATAL courses etc.</li></ul> It has been decided that suggestion of academic progress and department achievements was implemented & approved by the council after discussion.
Agenda- 03: Discussion on Collaboration with industries.	Discussion was held on collaboration with industries. It was resolved that to renew the membership and sign new MOUs and suggestions was approved by the council after discussion.



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### A.3: NBA (National Board Accreditation) Felicitation Programme for three departments.

MCOERC received NBA (National Board Accreditation) for UG programme of Computer, E&TC & Mechanical Engineering department for the period of three years. Chairperson and IQAC members felicitated Dr Varsha Patil (Head Computer), Dr D.D.Dighe (Head E&TC) & Prof. Dr. Jayant H. Bhangale (Head Mechanical) for NBA achievement and gave the instruction to apply for the Information technology, Electrical & Civil Engineering courses.

### A.4: Review of First semester result of AY 2022-2023 and suggestion for improvements.

All heads presented their department's first semester result of AY 2022-2023. Reasons of poor result for few courses and suggestions for improvement were discussed. Few courses results are not satisfactory so few practices are to be adopted such as remedial lectures, practice examination and counseling sessions. Chairperson discussed and suggested remedial lectures, practice examination and counseling sessions for result improvements.

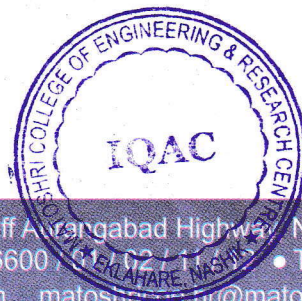
**Resolution:** Suggestion of remedial lectures, practice examination and counseling sessions for result improvements was approved by the council after discussion.

### A.5: Academic planning for AY-2023-24.

Following discussion was held on academic planning for AY-2023-24

- Institution's academic calendar is planned based on the university's academic calendar for commencement and conclusion of 1st & 2nd semester. Social activities and events were also discussed to be a part of the academic calendar.
- Academic activities planning for both the semester has been presented for discussion by all the heads. Points like Industry expert talks, Quiz or any technical events to be organized, remedial teaching plans, different events that can be organized by department club, etc were main highlights of the academic activity planning. IQAC coordinator elaborated few points and gave her inputs to bring digital awareness among faculties and students.
- Requirements for academic year were discussed. Books, various stationary items required for organizing technical events and gathering, lab related requirements like hardware, electronic kits, software or machines, for each department along with department audit for dead stock maintenance.

**Resolution:** Suggestion on to the academic planning for AY-2023-24 has been implemented & was approved by the council after discussion.



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### A.6.Any other matter permitted by the Chairperson of IQAC.

No point was raised for further discussions.

#### Suggestions / Feedback of members

- Chairperson gave the suggestion to apply for NBA to the Information technology, Electrical & Civil Engineering courses.
- Suggestion of remedial lectures, practice examination and counseling sessions for result improvements was approved by the council after discussion.
- Suggestion on to the academic planning for AY-2023-24 has been implemented.

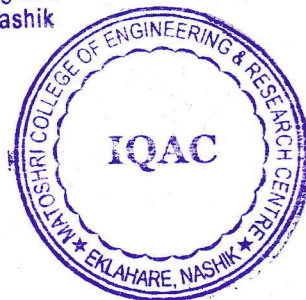
**Resolution:** It was decided to submit AQAR-2021-22 with minor changes to NAAC office, Suggestion on academic progress and department achievements and the academic planning for AY-2023-24 has been implemented.

It was suggested to conduct next IQAC meeting on **May-2023**. IQAC Coordinator thanked the members for their suggestions and active participation in the meeting and meeting ended with vote of thanks by IQAC coordinator.

  
**Dr. Rakesh G. Shriwastava**  
IQAC Coordinator

**CO-ORDINATOR**  
Internal Quality Assurance Cell (IQAC)  
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**Dr.G.K.Kharate**  
Chairperson, Head of the Institute







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## Internal Quality Assurance Cell (IQAC) MINUTES OF THE MEETING-ATR-IV (2022-23)

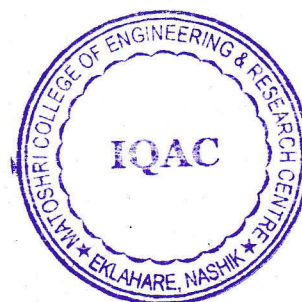
A meeting of the members of Internal Quality Assurance Cell (IQAC) is scheduled on  
**08<sup>th</sup> May, 2023 at 11.30 am** Board room of the college.

The following members were present in the meeting:

Sr.No.	Name	Designation	Membership
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2	Er. Darade Kunal N.	Secretary	Management Representative
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10	Mr. Khan Mohammad Salim M.	Assistant Professor	Teacher Representative
11	Mr. Patil Roshan S.	Assistant Professor	Teacher Representative
12	Mrs. Singh Meenakshi	Assistant Professor	Teacher Representative
13	Dr. Rohom Ashwini B.	Assistant Professor	Teacher Representative
14	Mr. Nirgude Amol S.	Registrar	Administrative officer
15	Miss. Godse Manisha.N.	Librarian	Library Representative
16	Mr. Yalwande Nilesh.R.	Head, Account section	Account section Representative
17	Mr. Kumavat Nitin. M.	Head, Student section	Student section Representative

The leave of absence of the following members were granted.

1. Mr. Aute Suresh
2. Mr. Tiwari Ashish Kumar
3. Miss. Wadge Pooja R.
4. Mr. Rajput Gauraosingh R.







Matoshri Education Society's  
**Matoshri College Of Engineering & Research Centre**

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Directorate of Technical Education, Maharashtra(DTE)

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At the outset Dr. Rakesh G.Shriwastava, IQAC Coordinator welcomed all the members of committee.

**A.1: Confirmation of the minutes of the IQAC meeting held on 11/02/2023**

The minutes of the meeting of the IQAC held on 11/02/2023 is placed before the IQAC for confirmation.

**Decision:** The minutes of the IQAC meeting held on 11/02/2023 was approved by the council after the discussion.

**A.2: Action taken report on the decision of the IQAC meeting held on 11/02/2023**

Agenda	Actions taken
<b>Agenda-01:</b> Review of First semester result of AY 2022-2023 and suggestion for improvements.	Discussion was held on first semester result of AY 2022-2023. It was resolved that chairperson suggested some key point for result improvements.
<b>Agenda-02:</b> Academic planning for AY-2023-24.	Discussion was held on academic planning for AY-2023-24. It was resolved that suggestion on to the academic planning for AY-2023-24 has been implemented & was approved by the council after discussion.

**A.3: Discussion on Student Satisfaction Survey of 2022-23.**

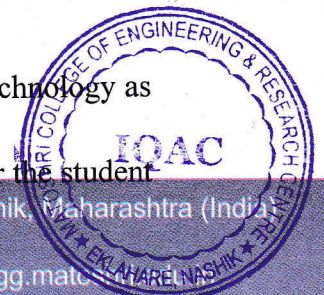
IQAC coordinator explained the analysis of student satisfaction survey of 2022-23. He monitoring positive feedback and areas needing improvements, learning, experience is good, Good academic .Teacher are very helpful. Some suggestions are more efforts needed for GATE and other competitive examination and also project based work should be given.

**Resolution:** Suggestion for more efforts needed for Gate and other competitive examination and also project based work should be given was approved by council after discussion.

**A.4: Discussion on to strengthen academic and research activity.**

Chairperson discussed and suggested following points regarding to improve in academic and research activity.

- To increase the number of faculty having PhD qualification.
- To increase the number of research publication in indexed journal by faculty.
- To increase the number of research publication by students.
- To increase the number of industrial visits to students.
- To organize more training modules for the students on the latest technology as per the requirement of industry.
- To organize several guest lecturers from industry and academia for the student on the current trends in technology.



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- To organize several FDP, seminars, conference, workshops for faculty, staff & students.
- To make the student more responsible towards individual, family society and nature by making them aware of value education so that they become a responsible citizen.
- To increase the number of MOU so that faculty can involved in different consultancy project offered by these industries.
- To motivate the students to develop projects which are relevant to society using sustainable technology.

**Resolution:** Suggestion for to improve in academic and research activity was approved by council after discussion.

**A.5:** Review on internship / industrial trainings, efforts and planning for A.Y. 2022-23.

Chairperson discussed and suggested following points regarding internship / industrial trainings, efforts and planning.

1. How to create an internship report.
2. Benefits and objectives of internship.
3. The purpose of the internship / industrial trainings is to guide students to choose the right career and to plan for programs and activities to enhance knowledge.

**Resolution:** Suggestion of the Chairperson for internship / industrial trainings, efforts and planning academic year 2022-23 was approved by council after discussion.

**A.7. Any other matter permitted by the Chairperson of IQAC.**

No point was raised for further discussions.

### Suggestions / Feedback of members

- Chairperson suggested more efforts needed for Gate and other competitive examination as per student satisfaction survey of 2022-23.
- Chairperson also suggested some point to improve in academic and research activity.
- Chairperson suggested some key points regarding internship / industrial trainings, efforts and planning for academic year 2022-23

**Resolution:** It was decided more efforts needed for Gate and other competitive examination as per student satisfaction survey of 2022-23.

It was suggested to conduct next IQAC meeting on **Aug-2023**. IQAC Coordinator thanked the members for their suggestions and active participation in the meeting and meeting ended with vote of thanks by IQAC coordinator.

**Dr. Rakesh G. Shriwastava**

**IQAC Coordinator**

**Dr.G.K.Kharate**

**Chairperson, Head of the Institute**

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